

Family Co-op Agreement

Please initial the following points to show you understand and will comply with any and all requirements. Also carefully read and sign the Statement of Faith on the following page. If you are unable to sign the statement of faith at this time, we would still like to include your family in the co-op, however, we require a signature for all teachers. Therefore, if you cannot sign the statement of faith, please volunteer in some other capacity.

_____ I understand this is a Christian Co-op, as such there will be many references by teachers and students to God, Jesus Christ, and the Bible. Prayer will also be a regular part of the opening ceremony and may also be a part of individual classes.

_____ I will explain to my children the importance of following the teacher's instructions, obeying the co-op rules, and respecting the teachers. I agree to keep my children with me at all times before co-op, during the opening and closing ceremonies, and after co-op has ended.

_____ I understand that if my children are a disruption in class and refuse to follow directions of the teacher, they will be removed from the classroom to the detention area until they are ready to fully participate. I will be notified if my child has been disciplined in this fashion.

_____ If my child is disciplined in the classroom and sent out of the classroom, I will take the time to discipline my child appropriately.

_____ All children must be in study hall when they are not signed up for a class unless they arrive late or depart early.

_____ Children are not allowed to be in areas of the facility other than those to which we are assigned. We have use of the children's wing, the WAC (for PE), and the third floor classrooms. No children should be allowed to use the snack machines, sit in other areas, go into the parking lot or wander the halls without adult supervision.

_____ This co-op is organized to provide our children with academic classes and enrichment. As a teacher, I agree to be diligent in planning and organizing classes so that I will be fully prepared for each class period.

_____ I agree to monitor my children's progress on their homework assignments and ensure that they are fully prepared to participate in all classroom activities. I understand that I am still their primary teacher and will take responsibility for directing their work at home.

_____ I will ensure that my children are dressed to participate in physical activities if enrolled in PE or Praise Dance (including proper footwear).

_____ Each parent is required to work for a minimum of 40 hours in some capacity during the co-op. The time can be fulfilled on one activity or several.

_____ I will be responsible for leaving my room in good condition. Although a cleaning crew will do most all cleaning, I am responsible for cleaning up any messes that my class makes.

_____ We are allowed to use the facility regularly with a minimum charge. I understand it is my responsibility to care for and respect the facility.

_____ When assigned, I agree to participate in cleaning the facility to the best of my ability.

_____ The Co-op will last for 30 weeks beginning September 14, 2010, and ending May 10, 2011, with a break on November 2 and again from December 15-January 10. Co-op will be held Tuesdays from 10:30 a.m.-4:00 p.m. with a lunch break from 12:30-1:00 p.m.

_____I understand that I am making the commitment to attend each week. I will make every effort to be there and on time. In the event that I cannot be there due to illness or emergency, I am responsible for arranging a substitute and notifying Denise Beaty of the change at thejunction@comcast.net or 279-0480.

_____ The co-op is run strictly with volunteers. Teachers are not paid and charge only what is necessary for class materials and expenses.

_____I understand that the co-op is not a business with overhead and that any funds I pay for classes, once they are distributed to teachers, will NOT be refundable. I also understand that my registration form and fee are my commitment to participate in the co-op and likewise is not refundable.

_____Because the co-op is not a business with overhead, I understand that I must pay half of all fees before my family can be registered in co-op classes. I further agree to pay the remainder by January 11.

_____The \$50 per family registration fees will be used to provide for the facility, cleaning costs, printing/ mailing costs, and any other expenses of operating the co-op.

_____Class registrations will be handled in person. Half payment is due at the time of class registration. If I am unable to make the registration date, I will arrange for someone else to register my children for classes and pay the fees in my absence. The co-op committee will not be able to extend the deadline for class registration.

_____Occasionally we have committed families in need of assistance with co-op fees. For this reason we have established a scholarship fund. If you would like to help another family, please notify the treasurer. If your family is in need of assistance, we might be able to help provide a partial scholarship for your family. Please see Denise Beaty or Kathy Miller for more information.